



## **Film Commissioner (Part-time)**

Welsh language skills are essential for this role

### **Why join S4C?**

At S4C, we are passionate about creating a positive, energetic and inclusive working environment that reflects our core values:

Be your best, Proud of S4C, Celebrating all, Go for it.

This is an exciting time to join our team as we roll out our new multi-platform content strategy. We are looking for a dynamic, creative and enthusiastic individual who lives our core values to join our team of commissioners.

### **Job Overview**

This is an exciting new post in the history of Welsh film that will be a unique opportunity for a talented and experienced individual to help shape the next series of Welsh-language films for the big screen. As part of our 2030 Strategy, the Sinema Cymru Scheme, and in conjunction with Creative Wales, S4C is aiming to produce a fiction film annually.

You will have a passion for the film industry, drama and Welsh theatre and will be an experienced individual and will be responsible for leading the scheme to develop ideas into scripts, and also for helping some companies and less experienced individuals to become more familiar with the world of film.

Following a call for ideas, the successful candidate will lead on a process of developing the ideas in conjunction with the Creative Wales representative, whilst reporting to the Chief Content Officer. Once developed, the commissioner will be involved in discussions to consider which film to commission, and will be the main link with the production company through the process of filming, conveying and distributing the content.

The commissioner will contribute to the process of selecting a script to produce for the screen.

### **What will you do?**

As a Film Commissioner you will:

- Ensure that Sinema Cymru strategy and S4C's film strategy are implemented in line with S4C's content strategy.
- Lead on plans to attract talent on screen and in the production teams to work through the medium of Welsh, and be a link with other funding bodies.
- Be responsible for budgets ensuring scripts are in line with the budget, and leading on the production and negotiating the distribution before linear broadcasting.
- Oversee the annual publication process of the Sinema Cymru Scheme, leading on the consideration of the applications and the process of developing those plans and the same annual project that will go into production.
- Ensure that one of the ideas that will be developed reaches a standard to be produced for cinema and the film market – and this on an annual basis.

- Regularly visit filming sets and locations during production.
- Be the main link with annual film production and the projects that will be developed.
- Be S4C's main link to Sinema Cymru and other stakeholders.
- Coordinate the promotion process and ensure that a distribution plan has been set out and put in place with an experienced distributor and promoters.
- Deputise and support the Drama Commissioner when necessary.
- Represent S4C and Sinema Cymru at events and liaising with the press and media about Sinema Cymru, as well as liaising between production teams and S4C's internal teams.
- Dealing with stakeholders including financial and political representatives – both in Wales and internationally.

### **You will succeed in this role if:**

- You have an understanding of the film world, the opportunities and the challenges
- You will be able to develop and maintain positive and productive relationships with external individuals, organisations and companies
- You are passionate about creating an inclusive, active and healthy work culture.
- You can work independently with the freedom to make decisions but also enjoy working with a wider team to share ideas.
- You are a strong communicator in Welsh and English (spoken and written – language refreshment support available).

### **You will also:**

- Be aware of S4C's 2030 strategy and ensure that you take personal responsibility to follow all our policies and procedures as required which include working within Health and safety guidelines, diversity and inclusion, data protection, financial guidance and so on.
- Contribute in a positive way towards culture and achieving S4C's strategy.
- Contribute to and support the use of Welsh in the workplace.
- Collaborate with your line manager and be proactive in managing and developing your own performance.
- Ensure that you work in a positive, collaborative, cross-organisational way, which develops great services for our viewers on all platforms and ensures a positive, energetic and inclusive work environment that treats everyone with respect.

### **What will you get?**

- The opportunity to make a significant contribution to Wales' creative culture.
- The opportunity to make a real difference in an organization that values people.
- Working in a flexible environment within one of our offices in Wales.
- S4C is committed to the personal growth of its employees, offering comprehensive training and development opportunities to upskill and advance careers. This includes in-house training, and professional development programs.
- Access to unique opportunities in the media sector including attendance at events, panel discussions and internal updates.

- Employees have the unique opportunity to contribute to the promotion and preservation of the Welsh language and culture through their work.
- S4C offers a Group Personal Pension Scheme with 10% contributed by S4C.
- 26 days of leave gradually increasing up to 32 days in 9 years.

For an informal chat about the role please contact the Chief Content Officer Llion.Iwan@s4c.cymru.

In your application, please ensure that you highlight the skills and experience you have that are relevant to the role listed in the personal specification below and are in line with our core values. Give clear examples that show why you are a good fit for the job.

## Personal Specification

Feature	Essential	Desirable
<b>Experience</b>	<p>Recognition and understanding of the film world in Wales, Britain and internationally.</p> <p>Understanding and knowledge of the drama production landscape in Wales.</p> <p>Relevant contacts in the drama and film industry.</p> <p>Experience of promoting and encouraging diversity on screen and in production teams.</p> <p>Be familiar with Welsh literature productions, with theatre and television Productions, and be able to identify new talent at all levels.</p>	<p>Experience of the film industry, whether production or operational.</p> <p>Script and/or creative writing for theatre, television or print.</p> <p>Knowledge of the British and international production landscape.</p> <p>Experience in script editing, casting, negotiating with agents, creating a financial plan as well as the post-production process.</p> <p>Experience as a producer or senior drama producer on a range of productions.</p> <p>Budget monitoring experience.</p>
<b>Skills and Knowledge</b>	<p>Excellent communication skills in Welsh and English.</p> <p>Be able to work independently.</p> <p>Act as part of a team and offer guidance.</p> <p>Excellent organisation and delegation skills.</p> <p>An understanding of digital communication and the ability to recognise and understand the nature and aspirations of the audience for traditional, digital and multi-platform content services.</p>	

	<p>Sound editorial judgement and the skills to provide clear and expert feedback during the production process.</p> <p>Good planning skills.</p> <p>Strong interpersonal skills.</p> <p>The ability to make an effective decision while acting promptly under pressure.</p> <p>Excellent attention to detail and accuracy.</p> <p>The ability to work in a flexible and positive manner.</p> <p>Excellent organisational skills, including the ability to prioritise diverse workloads with competing time limits.</p>	
<b>Personal Characteristics</b>	<p>A problem solver.</p> <p>Understanding and commitment to S4C's Diversity and inclusion strategy and policy.</p> <p>Show Values and Behaviours that are in line with S4C's values.</p> <p>Willingness to work flexibly.</p>	

## Other details

**Location:** Carmarthen / Cardiff / Caernarfon (minimum 3 days at the office)

**Salary:** A competitive salary is dependent on skills and experience. The salary will be not less than £70,000 per annum. Please feel free to contact the People and Culture team on [pobl@s4c.cymru](mailto:pobl@s4c.cymru) for more details about the terms and conditions of the post.

**Agreement:** 3 years in the first place

**Working hours:** 18 hours per week. Due to the nature of the job, flexibility, including working outside office hours, on certain weekends and bank holidays, is expected.

**Probationary period:** 3 months



**Holidays:** In addition to the statutory bank holiday, you will be entitled to 26 days of holiday. If you are employed part-time you will receive a pro rata portion of the leave.

**Pension:** Salaried staff are entitled to join a Group Personal Pension Scheme subject to the terms of any existing scheme as amended from time to time. If you are a member of the Group Personal Pension Scheme, S4C will contribute 10% of your basic salary to the Scheme. You are expected to contribute 5%.

**Travel:** Travel between offices, on visits and to events will be part of the job, usually within the United Kingdom.

## Applications

Applications should be sent by **9.00 on Monday 27 July 2026** to Pobl@s4c.cymru or to the People and Culture Department, S4C, Canolfan S4C Yr Egin, Carmarthen, SA31 3EQ.

We do not accept CVs.

***Our current intention is to shortlist shortly after the deadline, with interviews scheduled for mid to late August, depending on availability of short-listed candidates. Please can you let us know if there are any dates you are unavailable during August. We are focused on finding the right person for the role and the timetable may need to be adjusted if necessary.***

An application submitted in Welsh will not be treated less favourably than an application submitted in English.

## Using AI

If you choose to use AI or similar tools, make sure your responses are accurate, honest and reflect your own experience and words. Non-original or AI-generated applications may be rejected.

During the interview, the use of AI or recording equipment is not permitted, unless agreed in advance on accessibility grounds. Any evidence of unauthorised use may result in your application being withdrawn.

## Equal Opportunities & Diversity

S4C does not allow discrimination on the basis of sex, race, colour, disability, ethnic or socio-economic background, age, family circumstances, marital status or civil partnership, full-time or part-time employees, religion, political viewpoint, sexual orientation, gender reassignment, pregnancy and maternity, use of language (except where the ability to communicate in Welsh is essential to the job) or other irrelevant discrimination and is committed to working with diversity in a way positive.

S4C welcomes and encourages applications from under-represented groups, including black and minority ethnic groups and people with disabilities. The principles of fair and open competition will apply and will be determined on the basis of merit.